

**MINUTES OF THE ANNUAL PARENT BUDGET MEETING HELD AT  
GLENSTANTIA PRIMARY SCHOOL,  
ON MONDAY 22 OCTOBER 2007 AT 19:00**

1. OPENING AND WELCOME

Mr. Hennie Pretorius the Principal, welcomed all present. The meeting was then handed over to Mr. Gary Gast, Chairman of the Governing Body.

The notice of the meeting was read and as the required quorum was present the meeting was declared open.

Mr. Gast thanked parents and staff for giving of their valuable time by attending. He introduced the members of the Governing Body and proceeded to give his Annual Chairman's report – a copy of which is available on request.

2. ATTENDANCE REGISTER AND APOLOGIES

The attendance register was circulated and the apologies were noted. According to the attendance register 47 parents and 45 staff members were present.

MATTERS ARISING FROM THE PREVIOUS MINUTES

No matters arose from the previous minutes. The minutes were accepted. Proposed by Mr. David Short and seconded by Mrs. Claire van Bergen.

3. PRESENTATION OF THE 2008 SCHOOL BUDGET

Mrs Leanne Pillay, Chairperson of the Finance Committee, gave an in-depth background and explanation to the zero based budget after which the 2008 budget was presented.

4. DISCUSSION OF THE BUDGET

QUESTIONS RAISED BY PARENTS

**Q. How are parents supposed to vote on the budget when they do not have previous year's totals to make a comparison on overspending and under-spending? The comparison of 2007 to 2008 doesn't make sense as 2007 has not yet been completed.**

A. Projections of totals have to be used with regard to 2007 budget as final figures are obviously not yet available.

**The parent suggested that a projection be used instead of the budget next year.**

Mr. Armatas explained a projection would be very inaccurate and that the July figures were used pro-rata calculated up to 15 October. Estimations were based on experience and educated guesses.

Approval of the budget was proposed by Mr. Shaun Joynt and seconded by Mrs. Jenni Sussens.

The following items and motions were carried:-

**Item 4: The Proposed Budget.**

In terms of the South African School Act 84 of 1996 section38:

The School Governing Body presents the budget for 2008 for consideration and approval by the Parent Body.

**Item 5 vote: The Proposed Budget.**

Against	For	Abstentions
0	42	1

**Item 6: The Subsidy System.**

In terms of the South African School Act 84 of 1996 section 39(2)(b) and 40(1):  
The School Governing Body proposes that the Subsidy System be implemented.

**Item 7 Vote: The Subsidy System.**

Against	For	Abstentions
0	42	0

**Item 8: Motion 1: Annual School Fees for 2008.**

In terms of the South African School Act 84 of 1996 section 39(1) and 39(2)(a):  
The School Governing Body proposes that the school fees for the year 2008 be set at R7025.00 per learner

**Item 9 Vote on Motion 1: Annual School Fees for 2008.**

Against	For	Abstentions
0	43	1

**Item 10: Motion 2: Compulsory School Fees.**

The school Governing Body proposes that the payment of school fees for the year 2008 be compulsory for all parents

**Item 11 Vote on Motion 2: Compulsory School Fees.**

Against	For	Abstentions
0	47	0

**Item 12: Motion 3: Authorising the School to Collect School Fees.**

In terms of the South African School Act 84 of 1996 section 41:

The School Governing Body is authorised to enforce the payment of school fees by the process of law.

**Item 13 Vote on Motion 3: Authorising the School to Collect School Fees.**

Against	For	Abstentions
0	47	0

**Item 14: Motion 4: Payment of GDE Staff for Additional Work.**

In terms of the South African Schools Act 84 of 1996 section 38(2):

Authorising the School Governing Body to pay Gauteng Department of Education staff, employed at Glenstantia Primary School, for additional work.

**Item 15 Vote on Motion 4: Payment of GDE staff for additional work.**

Against	For	Abstentions
0	46	0

**Item 16: Motion 5: Invest surplus funds in additional bank accounts.**

In terms of the South African Schools Act 84 of 1996 section 37(3):

Authorising the School Governing Body to invest surplus funds of the school in more than one bank account.

**Item 17 Vote on Motion 5: Invest surplus funds in additional bank accounts.**

Against	For	Abstentions
0	47	0

**Item 18: Motion 6: 2008 Pre-Payment.**

The school Governing Body proposes a pre-payment of an amount of R2 800.00 per learner on the 2009 school fees to be paid with registration by 30 September 2008.

**Item 19 Vote on Motion 6: 2008 Pre-payment.**

Against	For	Abstentions
0	47	0

Mr. Gary Gast concluded the meeting with thanks to the staff for attending. He thanked the Financial Manager, Mr. Johnny Armatas and his team, for the effort put into the budget and the Governing Body for all the hours spent preparing, checking and re-checking this budget and also gratitude to the parents for their effort and participation.

20. CLOSE

The meeting closed at 20:15

Gary Gast  
CHAIRMAN – GOVERING BODY

Signed at PRETORIA this \_\_\_\_\_ day of \_\_\_\_\_ 2008.