

**MINUTES OF THE ANNUAL PARENT BUDGET MEETING HELD AT
GLENSTANTIA PRIMARY SCHOOL,
ON MONDAY 27 OCTOBER 2008 AT 19:00**

1. OPENING AND WELCOME

Mr. Hennie Pretorius the Principal, welcomed all present. He thanked Mr. Johnny Armatas, the schools Financial Manager, for his hard work and his continuous tight control of the budget. The meeting was then handed over to Mr. David Short, Chairman of the Governing Body.

The notice of the meeting was read and as the required quorum of 25 parents was exceeded the meeting was declared open.

Mr. Short thanked parents for the good attendance at this year's budget meeting and staff for giving of their valuable time by attending. He briefly explained the purpose of the budget meeting and introduced the members of the Governing Body. He proceeded to give his Annual Chairman's report – a copy of which is available on request

2. ATTENDANCE REGISTER AND APOLOGIES

The attendance register was circulated and the apologies were noted. According to the attendance register 55 parents and 42 staff members were present.

MATTERS ARISING FROM THE PREVIOUS MINUTES

No matters arose from the previous minutes. The minutes were accepted. Proposed by Mr. Shaun Joynt and seconded by Mrs. Gillian Elson.

3. PRESENTATION OF THE 2009 SCHOOL BUDGET

Mr. Short gave an explanation to the following items:

- Zero based budget and brief back ground on the basis of the calculation of the budget and procedure required to purchase various items in accordance with the schools purchase policy.
- An explanation of reasons for the introduction of 2 grade R classes in 2009.

Mr. Short handed over to Mrs. Leanne Pillay, treasurer on the Governing Body, who thanked Mr. Armatas for his excellent way of dealing with the finances and his dedication and commitment which made her job so much easier. She then gave an in-depth background to the budget after which the 2009 budget was presented.

4. DISCUSSION OF THE BUDGET

QUESTIONS RAISED BY PARENTS

Q. Mr. Leslie Fick raised the question of why staff refreshment expenditure exceeds security, please explain.

A. Security expenses includes ADT and G4S pickup of cash on the premises and does not reflect the security of children.

Mr. Fick proposed that a line item be added to the budget that covers the security of children.

Comment: Mr. Ben Gouws commented that he did not find staff expenditure at R40 per person per month excessive.

Q. Barry Crouse – Is there a law prohibiting the removal of children on the basis of fees not being paid.

A. Yes, the law states that no child may be removed or discriminated against because their parents have not paid school fees

Q. Mr. Clifford Wills – what is being done about the bad debts, please clarify.

A. Accounts are being handed over to our attorneys for collection but the law states that before a hand over can occur the school has to prove that this debtor does not qualify for an exemption.

Q. Mr. Leslie Fick remarked that an item of expenditure on projects was not clarified? And why this could not have been included in the budgeted income?

A. Final expenditure on projects comes out of unbudgeted income of which the list is available from the finance office and in Mr. Shorts report as well and projects will be included in financial statements for next year.

Q. Mr. Jock Santos questioned whether the school is forced to take on certain pupils.

A. Schools are not forced to accept children on the basis of standards and children have to be accepted on the basis of age.

The following items and motions were carried:-

Item 4: The Proposed Budget.

In terms of the South African School Act 84 of 1996 section38:

The School Governing Body presents the budget for 2009 for consideration and approval by the Parent Body.

Item 5 vote: The Proposed Budget.

Against	For	Abstentions
0	44	4

Item 6: The Subsidy System.

In terms of the South African School Act 84 of 1996 section 39(2)(b) and 40(1):

The School Governing Body proposes that the Subsidy System be implemented.

Item 7 Vote: The Subsidy System.

Against	For	Abstentions
0	47	2

Item 8: Motion 1: Annual School Fees for 2009.

In terms of the South African School Act 84 of 1996 section 39(1) and 39(2)(a):

The School Governing Body proposes that the school fees for the year 2009 be set at R8290.00 per learner

Item 9 Vote on Motion 1: Annual School Fees for 2009.

Against	For	Abstentions
0	34	11

Item 10: Motion 2: Compulsory School Fees.

The school Governing Body proposes that the payment of school fees for the year 2009 be compulsory for all parents

Item 11 Vote on Motion 2: Compulsory School Fees.

Against	For	Abstentions
0	49	0

Item 12: Motion 3: Authorising the School to Collect School Fees.

In terms of the South African School Act 84 of 1996 section 41:

The School Governing Body is authorised to enforce the payment of school fees by the process of law.

Item 13 Vote on Motion 3: Authorising the School to Collect School Fees.

Against	For	Abstentions
0	48	2

Item 14: Motion 4: Payment of GDE Staff for Additional Work.

In terms of the South African Schools Act 84 of 1996 section 38(2):

Authorising the School Governing Body to pay Gauteng Department of Education staff, employed at Glenstantia Primary School, for additional work.

Item 15 Vote on Motion 4: Payment of GDE staff for additional work.

Against	For	Abstentions
0	46	1

Item 16: Motion 5: Invest surplus funds in additional bank accounts.

In terms of the South African Schools Act 84 of 1996 section 37(3):

Authorising the School Governing Body to invest surplus funds of the school in more than one bank account.

Item 17 Vote on Motion 5: Invest surplus funds in additional bank accounts.

Against	For	Abstentions
0	46	0

Item 18: Motion 6: 2009 Pre-Payment.

The school Governing Body proposes a pre-payment of an amount of R3 100.00 per learner on the 2010 school fees to be paid with registration by 30 September 2009.

Item 19 Vote on Motion 6: 2009 Pre-payment.

Against	For	Abstentions
2	46	2

Mr. David Short concluded the meeting with thanks to the staff for attending. He thanked the Financial Manager, Mr. Johnny Armatas and his team, for the effort put into the budget and the Governing Body for all the hours spent preparing, checking and re-checking this budget and also gratitude to the parents for their effort and participation. He encouraged all parents to support the Community Fund by buying a Win a Car raffle ticket.

20. CLOSE

The meeting closed at 20:50

Mr. David Short
CHAIRMAN – GOVERING BODY2008

Signed at PRETORIA this _____ day of _____ 2009.