



COVID-19 Academic Guidelines and information for learners upon returning to school

WELCOME

We are excited to welcome back our Grade 7 learners on Monday the 8th of June 2020 after more than two months. I trust that the learners are also eagerly looking forward to reconnect with their friends and teachers at school.



Teachers are facing challenging times but also new opportunities as we adapt to our current situation. We, therefore, need the support, patience and understanding of parents where the teachers are trying new methods of teaching and assessment. This is to ensure that the quality of education is not compromised.

Adjusted curriculum

To optimise teaching and learning time, the curriculum had to be adapted. **No examinations** will be written this term. When learners return to school, teachers will focus on teaching and continuous assessment to determine whether or not your child coped with the work provided during the lockdown. Formal assessments will still continue in some subjects. You will be notified as soon as the Department of Education provides clarity on the assessments.

School Attendance.

According to the South African Schools Act 84 of 1996 the attendance of school is compulsory for all children.

Your child will fall into one of the following 3 categories:

1. Learners attending school.
2. Learners unable to attend school due to comorbidities.
(Lockdown Learning for Covid-19 reasons).

A parents who chooses not to send a learner to school must apply to the head of department, who, in terms of section 4 of the South African Schools Act, may exempt a learner entirely, partially or conditionally from compulsory school attendance, if it is in the best interest of the learner. The application form for Lockdown learning can be accessed at www.education.gauteng.gov.za The school does not have authority to exempt a learner.

3. Learners de-registered and attending a home schooling system.
(Home Schooling / Education)

A parents who chooses not to send a learner to school is obliged to apply for home education in terms of the relevant section of the South African Schools Act. This can only be done electronically on the DBE website:

www.education.gov.za/informationfor/parentsandguardians.aspx

PROPOSED SCHOOL CALENDAR: REMAINDER OF 2020

<u>TERM 2</u>	<u>Days</u>	<u>Term 3</u>	<u>Days</u>	<u>Term 4</u>	<u>Days</u>
8 Jun-24 July	35	3 Aug- 23 Sep	38	28 Sep- 15 Dec	57

Please take note that these are proposed dates and are subject to change.

The safety and good health of our learners and staff is our primary concern and, as such, we will have a number of precautions and rules to try to prevent the spread of the virus.

GRADE 7 LEARNERS WITH COMORBIDITIES AND PRE-EXISTING CONDITIONS

Parents who have applied to the Department of Education to keep their child(ren) at home due to comorbidities are requested to inform the school timeously of their child(ren) not returning to school this term. These learners will be able to continue their academic year with the support of their teachers.

- The school will make lessons available for parents to download.
Guideline to download lessons will be sent home shortly.
- Worksheets, memorandums and notes will be added on the D6 Communicator on a Monday. If you are able to download and print the documents for your child, you do not need to fetch the printed documents (work packs) from school. Should you not have the facilities or access to download and print your child's work, printed work packs will be made available at school.
- Work completed by these Grade 7 learners for marking needs to be handed in on Tuesdays when parents collect the next set of work. No late work will be accepted unless an arrangement was made prior to the Tuesday due date with the specific teacher. The teachers' email addresses are available at the end of this letter.
- The completed work done by the learner must be placed in a clearly marked envelope or plastic pocket with the child's name, grade and subject(s) work.

WORK PACKS FOR GRADES R - 6 WHICH HAVE NOT RETURNED TO SCHOOL YET

- Parents of learners in Grade 4-6 who are unable to download and print their children's work from the D6 Communicator are also allowed to fetch work packs from school.
- Work packs may be collected on a Tuesday between 11:00 -12:00 on the Sports field.
- Work completed by Grades 4 - 6 learners for marking, needs to be handed in on Tuesdays when parents collect the next set of work. No late work will be accepted unless an arrangement was made prior to the Tuesday due date with the specific teacher.
- Any workbooks will also be available for collection on a Tuesday.
- Work packs for Foundation Phase learners to be collected **every second week** on a Tuesday between 10:00 -11:00 on the Sports field. This will be a drive-thru facility.
- There is no need for Foundation Phase Learners to submit any work done at home.

Very Important:

Please note that these protocols are put in place to protect your children when they come to school



*The first work packs will be ready on
Tuesday, 9 June 2020 for collection.
If parents have a child in both Foundation and
Intersen Phase, collection may be done between
11:00 and 12:00.*

PRACTICAL ARRANGEMENTS FOR RETURNING TO SCHOOL

The Grade 7's will be the first grade to return to school on **Monday, 8 June 2020.**

First day back at school

- Learners to report to school between 06h50 to 7h30. No child may be dropped off before 06:45. The gate will be locked and there will not be any staff members to manage/supervise the learners.
- No parents or visitors are allowed.
- No latecomers. There will be no one on duty at the main gate after 07:30.
- Winter school uniform to be worn.
- All learners must wear a mask and line up outside the school gate in Anton van Wouw Street. Social distancing must be adhered to at all times.
- Classes have been split in two and new class lists will be displayed at the entrance indicating which class your child is placed in and which classroom to report to. Learners will remain in the one class, sitting at the same desk until further notice.
- On arrival temperature screening and further symptom check will be done. If all are well, learners must proceed straight to their classroom, where there will be a teacher to receive them.
- Under no circumstances will there be gatherings or meetings of friends allowed on the school premises.
- The first day will be used as an orientation day where learners will be orientated about safety rules and regulations.
- Psychological support and talks will be given by Mrs. Vogel, our school psychologist and Mrs. Parag from the Learner Support Centre.
- Learners will be given a new academic time table to follow, (please see timetable below).
- Learners need to pack the following books for the Monday, 8 June 2020:
English, Afrikaans and Maths books.
- Your child may be taught by teachers from other grades, but the lessons are being prepared and recorded by the subject specialist in Grade 7. Please refer to the guideline regarding the download of the lessons at the end of this letter.
- Each learner must bring their own Afrikaans and English dictionary. No sharing of stationery or books will be allowed.
- A reading book must be in the learner's school bag every day.

SCHOOL TIMES

- Please note that the school day will start at 7h30 and will end at 14h00 from Monday to Thursday. On Fridays school starts at 7h30 but will end at 13h15.
- Parents are requested to collect their children promptly at the end of the school day. At the John Scott Street gate. Learners may **NOT** stay at school (loiter) after the bell has rung. They must return home immediately. Parents are requested to take this seriously as it poses a health risk.
- There will be **NO WAITING AREA** for learners.
- The After School Centre will **NOT** be open.

COVID-19 GRADE 7 TIMETABLE

	Arrival	Per 1	Per 2	Per 3	Break	Per 4	Per 5	Per 6	Break	Per 7	Per 8
	07:30	07:40	08:25-	09:05	09:50	10:10	10:55	11:35	12:20	12:30	13:15
Day 1		Math	Math	Eng	*	Eng	NS	Afr	*	SS	EMS
Day 2		Eng	Math	EMS	*	SS	Tech	CA	*	Afr	LO
Day 3		Math	Eng	Eng	*	Afr	NS	NS	*	SS	LO
Day 4		Afr	Eng	NS	*	Tech	Tech	Math	*	EMS	SS
Day 5		Math	Math	Eng	*	CA	CA	NS	*	EMS	Afr
Day 6		SS	NS	Math	*	Eng	LO	Afr	*	Afr	#

Arrival	07:30 – 07:40	10min
Period 1	07:40 – 08:25	45min
Period 2	08:25 – 09:05	40min
Period 3	09:05 – 09:50	45min
Break	09:50 – 10:10	20min
Period 4	10:10 – 10:55	45min
Period 5	10:55 – 11:35	40min
Period 6	11:35 – 12:20	45min
Break	12:20 – 12:30	10min
Period 7	12:30 – 13:15	45min
Period 8	13:15 – 14:00	45min

COMMUNICATION

Communication is key in our continued COVID-19 battle. Please do not hesitate to contact us should you have any queries or concerns regarding Academic matters or the emotional state of your child(ren). We suggest you email the school. We also welcome any suggestions or positive input from you that would benefit our learners.

STAFF CONTACT DETAILS

Principal	Mr	HPJ	Pretorius	pretoriush@glenstantia.co.za
Deputy Principal ISP & HOD CA	Mrs	G	Bezuidenhout	bezuidenhoutg@glenstantia.co.za
Deputy Principal	Mrs	P	Moopanar	moopanarm@glenstantia.co.za
Deputy Principal FP	Mrs	M	Temane	temanem@glenstantia.co.za

HOD English	Mrs	BS	Barnard	barnardb@glenstantia.co.za
HOD Foundation Phase & Gr 3 M	Mrs	MM	Davey	daveym@glenstantia.co.za
HOD Foundation Phase & Gr 1 H	Mrs	C	Harmse	harmsec@glenstantia.co.za
HOD NS and Tech	Mr	MG	Heyns	heydsm@glenstantia.co.za
HOD Maths	Ms	V	Naidoo	naidoov@glenstantia.co.za
HOD Afrikaans	Mrs	IA	Roets	roetsi@glenstantia.co.za
HOD EMS and Sport	Ms	NAB	Shongwe	shongwea@glenstantia.co.za
HOD Life Orientation & Gr 4 W	Ms	FA	Wallis	wallisf@glenstantia.co.za

To be continued on next page...



STAFF CONTACT DETAILS (cont.)

Gr 1 B	Miss	MJ	Bosma	bosmam@glenstantia.co.za
Gr 1 C	Mrs	R	Conradie	conradier@glenstantia.co.za
Gr 1 S	Mrs	S	Van Der Merwe	vandermerwes@glenstantia.co.za
Gr 1 V	Ms	D	Van Der Merwe	vandermerwed@glenstantia.co.za
Gr 1 W	Ms	L	Whitlock	whitlockl@glenstantia.co.za
Gr 2 A	Ms	AT	Dansie	dansiea@glenstantia.co.za
Gr 2 D	Mrs	N	De Beer	debeern@glenstantia.co.za
Gr 2 G	Mrs	MJ	Gibhard	gibhardm@glenstantia.co.za
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Gr 2 P	Mrs	A	Pretorius	pretoriusa@glenstantia.co.za
Gr 2 T	Mrs	EN	Thompson	thompsons@glenstantia.co.za
Gr 2 W	Mrs	BJ	Warden	sandersb@glenstantia.co.za
Gr 3 D	Mrs	M	Dry	drym@glenstantia.co.za
Gr 3 K	Mrs	RH	Kotze	kotzer@glenstantia.co.za
Gr 3 L	Miss	L	Farmerey	farmereyl@glenstantia.co.za
Gr 3 N	Ms	N	Louw	smitn@glenstantia.co.za
Gr 3 O	Mrs	O	Oosthuizen	oosthuizen@glenstantia.co.za
Gr 3 S	Mrs	SG	Swartz	swartzs@glenstantia.co.za
Gr 4 B	Mrs	L	Boshoff	boshoff@glenstantia.com
Gr 4 E	Mrs	M	Espag	espagm@glenstantia.co.za
Gr 4 N	Mrs	K	Nash	nashk@glenstantia.co.za
Gr 4 R	Miss	T	Reddy	reddyt@glenstantia.co.za
Gr 4 S	Mr	W	Snyman	snymanw@glenstantia.co.za
Gr 4 Z	Mrs	SK	Zulch	zulchs@glenstantia.co.za
Gr 5 B	Ms	TL	Bopape	bopapet@glenstantia.co.za
Gr 5 C	Mr	B	Chihodzi	brianechihodzi@gmail.com
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Gr 5 O	Mrs	LC	O'Kelly	okellyl@glenstantia.co.za
Gr 5 R	Miss	AE	Reid	reida@glenstantia.co.za
Gr 6 C	Ms	B	Cindi	cindib@glenstantia.co.za
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Gr 6 N	Mr	N	Tshindane	tshindanen@glenstantia.co.za
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Gr 7 A	Mrs	A	Singh	singha@glenstantia.co.za
Gr 7 D	Mrs	KA	De Klerk	deklerkk@glenstantia.co.za
Gr 7 H	Mr	G	Heffer	hefferg@glenstantia.co.za
Gr 7 M	Mr	PKK	Matlala	matlalap@glenstantia.co.za
Gr 7 S	Mrs	NC	Skosana	skosanan@glenstantia.co.za
Gr R BB	Mrs	EJ	Truter	trutere@glenstantia.co.za
Gr R CC	Mrs	S	Jacobs	jacobss@glenstantia.co.za
Gr R DD	Ms	MK	Lance	lancem@glenstantia.co.za
Gr R EB	Miss	J	Wallace	wallacej@glenstantia.com
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Gr R GG	Miss	SJ	Boyes	boyess@glenstantia.co.za
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Foundation Phase PE				